

1 **MINUTES OF MEETING**  
2 **DG FARMS**  
3 **COMMUNITY DEVELOPMENT DISTRICT**  
4

5 The Regular Meeting of the Board of Supervisors of the DG Farms Community Development  
6 District was held on Tuesday, February 3, 2015 at 10:00 a.m. at the Offices of Metro Development  
7 Group, 2502 N. Rocky Point Drive, Suite 1050, Tampa, Florida.

8 **FIRST ORDER OF BUSINESS - Roll Call**

9 Mr. St. Denis called the meeting to order.

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11 Present and constituting a quorum were:

12 Mike Lawson	Board Supervisor, Chairman
13 Doug Draper	Board Supervisor, Vice Chairman
14 Lori Price	Board Supervisor, Assistant Secretary
15 Anthony Brannan	Board Supervisor, Assistant Secretary

16 Also present were:

17 Bruce St. Denis	District Manager
18 Patricia Comings-Thibault	District Accountant (via telephone)
19 Tonja Stewart	District Engineer (via telephone)
20 Mark Straley	District Counsel, Straley & Robin (via telephone)
21 Kartik Goyani	Metro Field Manager

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23 **SECOND ORDER OF BUSINESS - Audience Comments on Agenda Items**

24 There being none, the next item followed.  
25

26 **THIRD ORDER OF BUSINESS - Administrative Matters:**

27 **A. Approval of Minutes of October 7, 2014 Meeting**

28 Mr. St. Denis presented the minutes of October 7, 2014 and asked for comments or questions.

29 On a MOTION by Mr. Draper, SECONDED by Mr. Brannan, WITH ALL IN FAVOR, the Board  
30 approved the minutes, as amended, of the Board of Supervisors' meeting held on October 7, 2014 for the  
31 DG Farms Community Development District.

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33 **B. Acceptance of December Financial Statements**

34 Ms. Comings-Thibault presented the December Financial Statements and asked for comments or  
35 questions.  
36

37 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board accepted  
38 the Unaudited Financial Statements Preliminary as of December 31, 2014 for the DG Farms Community  
39 Development District.

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41 **FOURTH ORDER OF BUSINESS-Business Matters**

42 **A. Audit Committee-Board Approval of Recommendation**

43 Mr. St. Denis reported that the Audit Committee has made a recommendation to accept the  
44 materials as presented and to direct staff to move forward with the Audit Selection Process.

45 On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board  
46 accepted Materials for Auditor RFP for FYE 2014, 2015 & 2016, as presented, and directed staff to move  
47 forward in the Auditor Selection Process for the DG Farms Community Development District.  
48

1           **B.       Construction Contract Approval Phase IV**

2           Mr. St. Denis presented the Evaluation Criteria Scoring forms to Board members.

3           Mr. Goyani presented the proposals for the construction contracts.

4           Mr. St. Denis collected the scoring forms from four supervisors. Results of rankings were:

5                   QGS     388  
6                   RIPA    372

7  
8           Mr. St. Denis asked if there were any comments or questions.

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10           On a MOTION by Mr. Lawson, SECONDED by Mr. Draper, WITH ALL IN FAVOR, the Board  
11           awarded the construction contract to QGS, and directed staff to work out terms and conditions, and to  
12           authorize Chair to execute final agreement for the DG Farms Community Development District.

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14           **C.       Construction Contract Approval for Amenity Center Only**

15           Mr. Lawson presented construction contract proposals for the DG Farms Amenity Center only,  
16           which includes the Amenity complex, pool, club area and ancillary improvements. He presented  
17           Evaluation Criteria Scoring sheets to the Board for ranking and asked for comments or questions.

18           Mr. St. Denis collected the scoring forms from four supervisors. Results of rankings were:

19                   CERTUS                   397  
20                   TAMPA CONTRACTING    335

21  
22           On a MOTION by Mr. Lawson, SECONDED by Mr. Brannan, WITH ALL IN FAVOR, the Board  
23           awarded the contract for construction of the Amenity Center to Certus, and directed staff to work out  
24           terms and conditions, and to authorize Chair to execute final agreement for DG Farms Community  
25           Development District.

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27           **D.       Additional Matters**

28           There being none, the next item followed.

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30           **FIFTH ORDER OF BUSINESS - Staff Reports**

31           **A.       Manager**

32           There being none, the next item followed.

33           **B.       Attorney**

34           There being none, the next item followed.

35           **C.       Engineer**

36           There being none, the next item followed.

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38           **SIXTH ORDER OF BUSINESS - Audience Comments**

39           There being none, the next item followed.

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41           **SEVENTH ORDER OF BUSINESS - Supervisors Requests**

42           The Board took a five minute break.

43           The Board resumed.

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45           **EIGHTH ORDER OF BUSINESS - Adjournment**

46           There being no further business,  
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1 On a MOTION by Mr. Lawson, SECONDED by Ms. Price, WITH ALL IN FAVOR, the Board  
2 adjourned the meeting for the DG Farms Community Development District.

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4 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
5 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*  
6 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

7 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
8 meeting held on MARCH 3, 2015.

9  
10 

11 Signature

12  
13 B PRICE ST. DENIS

14 Printed Name

15  
16  
17 Title:

18  Secretary     Assistant Secretary

19  
20 

Signature

Michael Lawson

Printed Name

Title:

Chairman     Vice Chairman